

# 3<sup>rd</sup> ANNUAL FALL CRAFT FAIR

SATURDAY, OCTOBER 7, 2023, 10 a.m. – 4 p.m.

HOSTED BY CULLEN PUMPKIN FARM, 587 CULLEN RD., RICHFIELD SPRINGS

SPONSORED BY: CHURCH OF CHRIST UNITING

## INFORMATION

**WHEN:** SATURDAY, October 7, 2023. Registration/Set-up starts at 8:00 a.m.

**HOURS:** 10:00 a.m. to 4:00 p.m. (Exhibitors are asked not to leave before 4 pm).

**WHERE:** CULLEN PUMPKIN FARM, 587 CULLEN ROAD, RICHFIELD SPRINGS. Look for signs.

**DAY OF REGISTRATION:** Look for the “REGISTRATION” sign upon entering the site. **Booth numbers are clearly marked and will be given out at registration the day of. You will not be notified in advance.**

**FEE:** \$40.00 for 15’ frontage; \$80.00 for 30’ frontage (max is 30’ per exhibitor)

**All items must be handcrafted/handmade. Fee is non-refundable.**

**APPLICATION DEADLINE:** All registrations must be **RECEIVED BY OCTOBER 1, 2023**

- **MAXIMUM CAPACITY:** Limited to the first 60 crafters to register.

### **REGISTRATION INFO:**

- If you are new to our Fall Craft Fair, the Committee requires 2 close up photos of your handmade craft. Be very exact in describing your craft on the back of your pictures and on your application.
- Acceptance letters will be mailed to those crafters who have registered—been accepted—upon receipt of the application. We will use the long, self-addressed stamped envelope you provided when you submitted your application.
- In the rare case we have to reject an application, an explanation and the check will immediately be returned in the envelope that was enclosed with the application.
- Checks will be cashed periodically.

### **LIABILITY:**

- Each exhibitor is responsible for his/her own tax liability. Cullen Pumpkin Farm is located in HERKIMER COUNTY which is 8.25%

### **ADDITIONAL INFO:**

- All displays cannot extend into the public’s walking path.
- Layout will be **square shaped with booths facing in** for the best possible exposure for all exhibitor booths and for ease of traffic flow. There are no “bad” spots.
- Site is a flat, grassy mowed area. There are no trees for shade. Bring a popup tent.
- Every effort will be made to separate similar crafts. Please be specific when itemizing your merchandise.
- Cars/trucks/trailers can be parked in back of each exhibitor’s booth(s).
- Exhibitors must provide their own tables and chairs and for removing their own trash and recyclables.
- **TWO** porta johns will be located this year on the Craft Fair side of the road as well as one on the other side of the road at the Cullen Pumpkin Farm. Check out the Pumpkin Farm website at [www.cullenpumpkinfarm.com](http://www.cullenpumpkinfarm.com)
- There is no electricity.
- No pets are allowed; No smoking is allowed.

**FOOD:** Richfield Youth Sports organization will once again be selling hamburgers, sausage, hot dogs, french fries and beverages as well as morning breakfast sandwiches and coffee.

If you have questions, email [fallcraftfair@yahoo.com](mailto:fallcraftfair@yahoo.com) or call Carla Eckler, Chairperson, at 315-858-1451. Applications/info can also be found on the Church’s website at [www.rschurchofchristuniting.com](http://www.rschurchofchristuniting.com)

Thank you,  
Fall Craft Fair Committee

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## APPLICATION

Crafter Name(s) \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (required): \_\_\_\_\_ Sales Tax ID#: \_\_\_\_\_

Email required, IF one exists, for communicating purposes: \_\_\_\_\_

Name of Craft Business (if applicable): \_\_\_\_\_

Type of Craft: Please be specific so that we can separate similar crafts to the best of our ability for the benefit of our crafters.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Circle the space you need:** 15' frontage (one space)--\$40; 30' frontage (two spaces max per exhibitor)--\$80

**Fee is non-refundable**

**NOTE:** Checks will be cashed periodically.

### **MAIL:**

Completed application form. Must be **received by October 1, 2023**. Include:

- 2 photos of your craft **IF** you are new to our Fall Craft Fair. Include your name on the back of the photos.
- Long self-addressed stamped envelope
- Check payable to: **COCU Guild**

### **MAIL TO:**

Church of Christ Uniting  
ATTN: Registration  
P.O. Box 896  
Richfield Springs, NY 13439

The undersigned agrees that the Church of Christ Uniting and the Cullen Pumpkin Farm will not be liable for any injuries to the exhibitors, or any loss, damage or theft of wares. My signature also affirms that I will be selling my own original handmade offerings.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_